

**Harney County Commission on Children and Families
Minutes of June 14, 2011, Meeting**

Attending: Dan Nichols, Chair; John Copenhaver; Ramona Hofman; Jean Hurst; Joyce Moser; Geoffrey Robinson; Ann Vloedman; Patty Dorroh, Director; Nancy Walker, Assistant

Absent: Michelle Bradach; Pat Sharp

Guests: Sheila Angell; Belinda Brown; Alicia Goodson; Kathy Rementeria; Donna Schnitker; Angie Temple; Peggy Yarbor.

Call to Order/Introductions Dan called the Meeting to order at 2:05 p.m. and introduced Nancy Walker, the new HCCCF Assistant.

Approval of Agenda and Minutes Jean made a motion to approve the agenda and minutes (with spelling noted spelling errors corrected), seconded by Ramona, and unanimously approved.

The 40 Developmental Assets: Presentation by Belinda Brown Belinda Brown presented the Commission with information regarding her activities to promote the “40 Developmental Assets” framework in Harney County (Search Institute, 1998). The framework offers a positive approach for youth-serving organizations and individuals to collaborate with each other to help young people build internal and external strengths. Ms. Brown also stressed the importance of combining asset development with a social development strategy that includes opportunities for involvement to build social skills and recognition. Community, family, school and peer support help establish healthy beliefs and clear standards for healthy behaviors. Belinda has been making efforts to re-spark community interest and has made similar presentations to Harney Partners for Kids & Families, local schools and other community groups. Ann commented on one of her takeaways from the from the 40 Developmental Assets, developing a sort of habit to reach out to kids in the community whenever an opportunity presents itself. Jean added, “to see youth as real people.” Patty commented that the 40 Developmental Assets integrate nicely with the Commission’s vision to serve youth, and invited Belinda to participate in the Commission’s upcoming grant application season with a formal proposal. Belinda thanked the Commission for the opportunity make her presentation.

OCCF Common Outcomes Report Patty presented the Commission with information regarding efforts to create a common core of recommended goal areas and intermediate outcomes in a report presented to the OCCF Commission May 12, 2011. The report recommends five goal areas and intermediate outcomes for each area to guide local Commissions and inform local program oversight. Under the *early childhood development and early learning* goal area, John asked how closely OCCF common core outcomes for reading match Governor Kitzhaber’s vision. Patty summarized the Governor’s benchmarks for early learners including pre-reading at the beginning of kindergarten, learning to read at the beginning of first grade and reading at the beginning of 2nd grade which closely match OCCF common core intermediate outcomes. In the goal areas of *child abuse and neglect prevention* and *juvenile crime prevention* Jean and John mentioned the challenge to statistically impact the population of at-risk youth because sample sizes in small rural communities are low. Nevertheless, impact needs to be measurable and raw numbers might need to be considered to evaluate programs. Patty explained OCCF *child hunger* goal area focuses on “ouputs rather than outcomes” in terms of participation in meal sites as measured by ODE. Patty endorsed the OCCF report finding and pointed

out that the identified goal areas and intermediate outcomes fit nicely with HCCCF's programs and the Commission's evaluation rubric.

Director's Report: (In Italics)

Patty briefed that all our funded providers are on track to complete a successful contract year. There will be end of quarter and end of biennium reports to complete. Nancy Walker is the HCCCF part-time assistant and is moving forward to take on the parent education grant work. Children's Trust Fund of Oregon (CTFO) has awarded HCCCF a two-year grant for \$21,000 total to continue the work of the Harney Partners Parent Education Program. Drug Free Community (DFC) work is going well and Ashlee Voges will be taking over as Program Director as soon as the federal grantor approves the nomination. The State Commission (OCCF) will be transitioning to closure within the next several months. A small staff will continue the essential fiscal and reporting functions as the Governor's Early Learning Council is established. Local commissions are receiving funding for at least one more year. This coming year will be one of evaluation and re-purposing.

Consideration and/or approval of RFP process: Patty presented the Commission a proposed timeline to conduct the Request for Proposal (RFP) process for candidate programs for 2011-2012 (see attachment, HCCCF RFP Timeline, 2011). She indicated all Commission members would be provided score sheets for program proposals to begin the selection discussion as outlined in the timeline. John asked for clarification on whether programs already receiving HCCCF funding would be included in the RFP process to encourage transparency. Patty stated that all programs with the exception of Healthy Start and CASA would have to compete for funding. She also stressed the importance of considering sustainability when evaluating program proposals. A consensus of Commission members agreed to proceed with the RFP process as outlined in the timeline and to include existing programs as well as new program proposals.

Late Items: Kathy Rementeria from Harney Partners for Kids & Families (HPK&F) announced its upcoming yard sale, August 13, 2011 (call Peggy Yarbor or Kathy Rementeria to donate items), as well as the Ford Foundation Leadership series scheduled later in September, 2011.

Adjourn: Without further discussion, Commission Chair Dan Nichols adjourned the Meeting at 3:11 p.m.

Next Meeting: Scheduled for August 9th, 2011 at the DHS State Office Building Conference Room, 2:00 p.m.

TI MELINE

July 6, 2011	Ads go out to news media, Interested Persons, etc.
July 25, 2011	Proposal packets become available <u>(Attendance at a Bidder's Workshop is MANDATORY)</u>
July 26, 2011	9:30 – 11:00 a.m. Bidders' Workshop, State Office Building Conference Room <u>(Pre-registration required)</u>
August 3, 2011	1:30 – 3:00 p.m. Bidders' Workshop, State Office Building Conference Room <u>(Pre-Registration required)</u> <i>Additional Bidders' Workshops can be scheduled for rural areas as needed. (See page 5)</i>
September 1, 2011	Completed Proposals are due by 5:00 p.m. Neither Postmarks nor Faxes will be accepted: <u>Submit completed RFP to the following address:</u> Harney County Commission on Children and Families Attn: Patty Dorroh, Executive Director 450 N. Buena Vista #5, Burns, OR 97720
September 6 – 12, 2011	Commission review of proposals
September 13, 2011	HCCCCF Board Meeting - Project selection and funding recommendations determined
September 26, 2011	Final day for appeals
September 19-30, 2011	Following contract award decisions, work plan meetings on an individual basis. Contracts to Providers for signature.
October 12, 2011	Recommendations submitted to Harney County Court for review and approval
