

**Harney County Commission on Children and Families  
Minutes of February 14, 2012 Meeting**

**Attending:** Dan Nichols, Chair; John Copenhaver, Ramona Hofman; Dan Hoke; Joyce Moser; Jean Hurst, Pat Sharp; Teri Cain, Director; Nancy Walker, Assistant.

**Absent:** Michelle Bradach, Ann Vloedman (term completed, effective January 2012)

**Guests:** Alicia Goodson, Kathy Rementeria, Donna Schnitker, Jeni Stevens, Ashlee Voges.

**Call to Order/Introductions:** Dan called the Meeting to order at 2:05 p.m., noting the sufficient number present to constitute a quorum.

**Public Comments:** No public comments.

**Approval of agenda and minutes:** Current meeting agenda and minutes from November 8, 2011 and December 13, 2011 HCCCCF Board meetings were reviewed by Board members and Director. Ramona Hofman moved to approve the November meeting minutes, Jean Hurst seconded the motion. The November minutes were approved unanimously. Ramona also moved to approve the December meeting minutes and February 14, 2012 HCCCCF Board meeting agenda as presented. Pat Sharp seconded the motion, and the December minutes and February agenda were also unanimously approved.

**Drug Free Community (DFC) Grant budget/Coalition Involvement Agreement "CIA" (formerly identified as a memorandum of understanding, i.e., MOU):** Ashlee Voges, DFC Program Director, presented a revised draft coalition involvement agreement between DFC and HCCCCF for Board consideration. The \$150,000 DFC grant requires match hours with community partners including in-kind contributions. The proposed CIA stipulates 20 percent of the HCCCCF Director's time, as well as two hours per month of the HCCCCF Director's assistant time will be spent as match hours for the DFC grant, "effective from January 1, 2012 and will continue until either of the two parties terminates this agreement, or until September 30, 2013--whichever comes first." Board members discussed possible match percentages (e.g., 35 down to 20 percent as the grant and the DFC program have matured), MOU duration dates (e.g., June 30, 2012 or August 31, 2012 rather than the DFC grant cycle dates) and Jean Hurst made a motion to approve the agreement as currently proposed. Dan Hoke seconded and the motion passed unanimously.

**DFC "Tall Cop" presentation/contribution):** Alicia Goodson and Ashlee Voges informed the Board that DFC has made arrangements for a substance abuse awareness several presentations at BHS, Hines, etc. on May 3rd, 2012, including an evening community meeting. The speaker will be paid with DFC grant funds, yet success will rely on community partners to support the event with additional contributions including funds to cover refreshments and promotional cost, as well as volunteer in-kind efforts. Alicia and Ashlee thanked HCCCCF Board members for perennial in-kind and financial support for DFC events and programs and asked the Board to consider making a donation for this event. Board members agreed to consider the matter and will respond at the March HCCCCF Board meeting.

**"Diamonds in a Glass" funding request/Kids' Club Update:** Jeni Stevens updated Board members on Kids' Club efforts including pending grant application (e.g., Century 21, Walmart, Ronald McDonald House, RiteAid foundation, etc.) to fund an outcome-based reading enrichment program. Her recent conversation with OCCF liaison, Marilyn Miller, helped to identify strategies to enhance current efforts and to build sustainability. Ms. Miller indicated the Harney Kids' Club should move towards becoming a "Community School," which requires tracking academic progress. Board member Pat Sharp suggested a dialogue between Kids' Club Director and HCSD#3 Superintendent McBride might also be helpful to identify appropriate academic measurement opportunities and challenges.

Jeni also asked the Board to consider making a \$250 donation to sponsor a table at the Kids' Club fund-raising dinner "Diamonds in a Glass" to be held April 21, 2012. Board members agreed to consider the matter and will respond at the March HCCCF Board meeting.

**Parenting Class Report:** Nancy Walker reported she, three of the four facilitators, and Kathy Cook (an ESD employee who volunteered on-site for November's classes held at the ESD building which allowed us to use the facility at no cost), attended a day-long "Love and Logic" training in the Boise area on January 9, 2012. Two of the facilitators were authorized by HCSD#3 to appropriate professional development funds to cover travel expenses with a provision that they share conference "takeaways" later with staff. Nancy, Kathy and the third facilitator covered their own travel costs.

February's "Making Parenting a Pleasure" and "Being a Love and Logic Parent" classes are underway on Tuesday and Thursday evenings. Attendance is up from November sessions and the facilitators are engaging teachers and are on board to continue indefinitely. Notably, childcare has been extended to both class offerings and the childcare providers have been exceptionally reliable and effective.

**Director's Report:** Director Teri Cain reported HCCCF's hub proposal group met on January 5<sup>th</sup>, 2012 at HC Courthouse, and a subsequent meeting with Donna Schnitker resulted in a producing a draft proposal for the Board. However, the hub proposal will likely be put on hold pending the outcome of the February legislative session in Salem particularly regarding HB4165. If the bill passes as amended, HCCCF will continue its function as already established during an extended transition period (today thru June 30, 2013) and the Governor's ELC will clarify parameters before hub proposals are drafted and submitted.

Teri has been regularly preparing invoices for the County Court to approve/pay and has been helping DFC with their grant application (Year-Five). She recently attended the Community Anti-Drug Coalitions of America (CADCA) Conference in Washington D.C. with Ashlee and Alicia.

**Letter of Intent to be Administrative Hub:** Teri Cain distributed the draft she worked on to the commissioners who were in attendance and asked them to consider it along with any revisions. This will be further discussed at the March Commission meeting.

**OCCF Transition/Legislation:** Donna Schnitker updated the Board on the current legislative efforts's regarding the Early Learning Council (SB909) since the last HCCCF Board meeting. Donna summarized her Salem meetings and indicated a sufficient number of legislators are effectively identifying challenges with the ELC's implementation timeline. As a result, a newly amended HB4165 requires the ELC to clarify implementation for existing local programs affected by SB909's framework and should extend the status quo for an additional year (See December 13, 2011 HCCCF Board meeting minutes).

**Budget Reductions/Impact:** No budget reductions for the current year or for next year are foreseen at this point.

**Budget 2012-13/Spending BC for 2011-12:** Director Cain and Chair Nichols complete the budget reduction survey to satisfy capacity requirements for state funding streams. Director Cain and Chair Nichols brought the Board's attention to uncommitted basic capacity (BC) funds that might need to be spent before the 2011-12 fiscal year ends. Board members agreed to possibly discuss the matter at the next HCCCF Board meeting. Director Cain will work with Chair Nichols, Director Schnitker, and Pat Sharp will gather pertinent information prior to the next HCCCF meeting, using the survey and HCCCF priority worksheet as a guide.

**Late Items:** No late items.

**Next Meeting:** Tuesday March 13<sup>th</sup>, 2012 at Hines City Hall Council Room, 1:00 p.m.

**Adjourn:** Meeting adjourned at 4:15 pm.

Respectfully submitted (Nancy Walker)

Approved April 10, 2012