

<b>ORGANIZATION:</b>	Harney County	<b>DATE:</b> January 2009
<b>LOCATION:</b>	Burns, Oregon	
<b>DEPARTMENT:</b>	Health Department: Public Health	
<b>JOB TITLE:</b>	Registered Nurse	

**PURPOSE OF POSITION:** Perform a variety of public health nursing duties. Provide health/wellness services to educate the community about health related issues.

**ESSENTIAL JOB FUNCTIONS:**

Be knowledgeable of and follow Public Health Department programs, protocols, policies, and standing orders, including communicable disease, family planning, WIC, Babies First, CaCoon, Maternity Case Management, HIV, Immunization, and BCC.

Assess, plan, and evaluate individual and family needs. Implement nursing services in a planned health program. May assist with planning and conducting clinics.

Make home, office, or clinic visits, giving nursing care within the scope of physician's or department directions. Explain concepts of portion of mental/physical health, nutrition, and prevention of disease. Teach and demonstrate to patients and families, nursing care, and assist families in understanding needs and methods of meeting needs.

Plan and exchange information with physicians, other health workers, and agencies for more effective care of the individual.

Arrange or conduct classes or group meetings with community groups.

Contribute to planning for the development of the health agency; and by assignment may participate with other disciplines and agencies in joint planning.

Maintain records for services and make reports as required.

Participate in activities that will enhance professional knowledge and skill.

Follow all rules of professional ethics, HIPAA, and confidentiality regulations.

Provide limited direction to aides, and training and orientation to volunteers, students, and newly assigned personnel on site policies and practices.

Follow all safety rules and procedures for work areas.

**AUXILIARY JOB FUNCTIONS:** Maintain proficiency by attending training and meetings, reading materials, and meeting with others in areas of responsibility. Maintain work areas in a clean and orderly manner.

**JOB QUALIFICATION REQUIREMENTS:**

**MANDATORY REQUIREMENTS:** Thorough knowledge of the principles, practices, and ethics underlying the practice of professional nursing, practices of delivering skilled nursing care without direct

**Job Title:** Registered Nurse: Public Health

**Date:** January 2009

supervision; team methods to patient care. Equivalent to high school plus additional specialized training in nursing equal to two years of college and over three (3) years of nursing experience, or any satisfactory combination of experience and training which demonstrates the knowledge, skills, and abilities to perform the above duties.

**SPECIAL REQUIREMENTS/LICENSES:** State of Oregon Registered Nurse license. Possession of a valid driver's license. Proof of insurance if driving personal vehicle.

**DESIRABLE REQUIREMENTS:** Completion of a four year college education in nursing.

**PHYSICAL DEMANDS OF POSITION:** While performing the duties of this position, the employee is frequently required to sit, stand, bend, kneel, stoop, communicate, reach, and manipulate objects. The position requires mobility. Duties involve moving materials weighing up to 20 pounds on a regular basis such as files, books, office equipment, etc., and may infrequently require moving materials weighing up to 60 pounds. Manual dexterity and coordination are required less than 50% of the work period while operating equipment such as computer keyboard, calculator, standard office equipment, and motorized vehicle.

**WORKING CONDITIONS:** Work is performed both in an office environment and in the field when making in-home visits. Field work requires the operation of a motor vehicle in all weather conditions and requires direct contact with the patient. Position is exposed to illness and irrational or belligerent clients and family. Position is exposed to bodily fluids, blood, infectious waste and diseases, and chemicals on a routine basis.

**SUPERVISORY RESPONSIBILITIES:** None.

**SUPERVISION RECEIVED:** Works under the direction of the Public Health Director.