



***In the County Court of the State of Oregon for Harney County
Minutes of the Budget Committee for Fiscal Year 2021-22***

April 8, 2021

The Harney County Budget Committee Convened to begin deliberations on the 2021-2022 Budget on April 8, 2001 at 9:00 a.m., in the County Court Chambers. Attending were County Judge /Budget Officer Pete Runnels, Commissioner Patty Dorroh, Commissioner Kristen Shelman, Committeepersons Holly Smith and Rick Paul. Terri Hellbusch was excused. Also Attending were County Treasurer Bobbi Jo Heany, County Clerk, County Assessor Karen Zabala and Human Resources Manager Deanna Atwell.

Judge Runnels opened the meeting and presented the Budget Message and his proposed budget.

It was moved and seconded that Holly Smith be appointed as Chair of the budget committee. The motion passed unanimously. It was moved and seconded that Rick Paul be appointed Vice-Chair. The motion carried unanimously.

Chair Holly Smith recognized for the record, the proposed budget includes a 2% cost of living increase, as well as step increases for qualifying warranted positions.

The committee heard from the following Departments regarding the proposed budget:

101-002 and 004 County Assessor/ Tax Collection- Assessor Karen Zabala presented the Assessment and Tax Collection budget. Commissioner Dorroh moved to approve the Departments as presented. Rick Paul seconded and the motion carried.

101-003 County Clerk- County Clerk Derrin Robinson reviewed the proposed budget, and reiterated the need for the Elected Official's Compensation Committee to review elected official's salaries. Robinson and Runnels explained staffing changes made with combining the reception area for County Court and County Clerk. It was agreed that Deputy Clerk 1/County Court Admin. Assistant salary lines be appropriated 25% in Clerk's Dept. and 75% in County Court Department and the Deputy Clerk 2/Accounting Tech. position appropriated 100% in Clerk's Department. Commissioner Dorroh moved to approve as adjusted, Chair Smith seconded and the motion carried.

101-020 Human Resources/Payroll Admin- Deanna Atwell, Human Resources/Payroll Admin. reviewed the budget with the committee. It was suggested by County Treasurer Heany to take this time to adjust the Department Title, with the shifting of responsibilities. It was suggested to change the title of position to Human Resources/Payroll, and Deputy Clerk 1 to Deputy Clerk / Accounting Tech. To better reflect the responsibility of the positions within the Departments. Ms. Atwell explained the addition of a line for Outreach, as there was a need for crisis counseling at one point during the year, and it was not something the budget was prepared for in the Human Resources Department. The Committee was supportive of continued training in Personnel and the Tyler Payroll/HR systems as it becomes available, and commended her for the progress made in the Human Resources Program for the County. Commissioner Dorroh moved to approve as presented, Rick Paul seconded and the motion carried.

101-027 County Treasurer- Bobbi Jo Heany reviewed the Treasurer's budget with little adjustment from the previous year. Commissioner Dorroh moved to approve as presented, Judge Runnels seconded and the motion carried.

Fund 205 Taylor Grazing- Judge Runnels moved to increase the appropriated expenditure to 85,000. Commissioner Shelman seconded and the motion carried.

Fund 206 Corner Preservation- County Clerk Robinson suggested increasing the appropriation and developing a contract public land corner preservation project. Judge Runnels moved to appropriate 25,000, Chair Smith seconded and the motion carried.

The Committee recessed until April 14th, 9:00 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Derrin Robinson". The signature is written in black ink and is positioned above the typed name and title.

Derrin Robinson
County Clerk