



HIGH COUNTRY
HEALTH AND WELLNESS CENTER
HARNEY COUNTY HEALTH DEPARTMENT



HARNEY COUNTY Job Posting Nurse Practitioner

Days / Hours: Monday – Friday 8:30 to 5:00

Salary/Benefits: TBD based on qualifications & experience with full County Benefit Package

GENERAL SUMMARY OF DUTIES:

The Family Nurse Practitioner (FNP) is a professional nurse prepared at the Master's or Doctorate level who is an expert in a selected clinical area of nursing and collaborates with the multidisciplinary treatment team. He/she is able to perform advanced or specialized nursing practice and the performance of acts of medical diagnosis and treatment. Assessment, diagnosis, treatment plans and/or referral will be made in accordance with medical protocols on file and/or evidence-based standards of care as published in current literature. A supervising physician will be available to the nurse practitioner for consultation, referral, and periodic chart reviews.

AUXILIARY JOB FUNCTIONS:

Serve our patient population primary care and acute care needs. Support mission and goal achievement, organizational quality and patient-centered care. Comply with organizational policies, procedures, standards of care and related laws and regulations including HIPAA and OSHA regulations. Ensure the efficient and effective flow of patients during scheduled clinics through joint planning and problem solving with other clinic staff members.

PROFESSIONAL RESPONSIBILITIES:

- Provides expertise and support to office staff and clinical administration in assessing the clinical practice environment.
- Utilizes research findings as a basis for practice and improving processes.
- Collaboration with multidisciplinary health team members to provide comprehensive care to primary care and urgent care patients.
- Provides educational programs/information to patients, families and healthcare providers.
- Advance personal knowledge base by pursuing continuing education in order to enhance professional competence
- Participate in the Clinical Quality Improvement and Quality Management meetings and other meetings as requested by supervisor and or Senior Leadership Team
- Promote individual and organizational integrity by exhibiting ethical behavior to maintain high standards

- Maintain professional affiliations and enhance professional development to remain abreast with professional literature and current health care management trends and rules in RHC regulation.

JOB QUALIFICATION REQUIREMENTS:

Master's or Doctorate degree in nursing; completion of a state acceptable Nurse Practitioner's program; a minimum of one years' experience is desirable. National certification in specialty is preferred.

Thorough knowledge of nursing techniques and procedures, medical and lab equipment and testing procedures, medication. Considerable knowledge of interviewing and counseling techniques. Ability to work independently, communicate effectively both verbally and in writing, deal tactfully and patiently with clients, establish and maintain records, reports and statistical data, use initiative and judgment, maintain effective working relationships with other related agencies, professionals and citizen groups, perform and record total physical examination, obtain vaginal, cervical, urethral and rectal cultures, and other laboratory specimens appropriate. Skill in diagnostic procedures for diseases and the drug therapy needed for treatment of these medical conditions. Must be proficient in the use of medical and laboratory equipment.

SPECIAL REQUIREMENTS:

Necessary special requirements: Licensed by the State of Oregon as a Registered Nurse, certified by the State of Oregon as a Nurse Practitioner, Prescriptive privileges, possession of a valid Oregon Driver's license.

DESIRABLE REQUIREMENTS

SKILLS AND ABILITIES:

- Ability to work with all levels of staff members, patients and families.
- Ability to work at a consistent pace with quality results, to multitask, prioritize, and be flexible.
- Ability to exercise initiative, judgment, problem solving, and decision-making.
- Ability to identify problems, organize and analyze related information, and recommend solutions.
- Ability to work in the absence of direct supervision.
- Ability to communicate effectively, both orally and in writing.
- Ability to work effectively as a part of a team.
- Ability to manage interpersonal relationships and interact/communicate with clarity, tact, and courtesy with patients, staff, and others.
- Skill in gathering and analyzing objective and subjective data on personnel matters.
- Skill to work under pressure and set priorities among multiple requests.
- Strong organizational skills required, sound judgment and ability to work independently and with minimal supervision.

- Ability to develop, implement, and interpret policies and procedures and effectively communicate sensitive information verbally and in writing to a diverse population.

PHYSICAL DEMANDS OF POSITION: While performing the duties of this position, the employee is frequently required to sit, stand, bend, kneel, stoop, communicate, reach and manipulate objects. The position requires mobility. Duties involve moving materials weighing up to 5 pounds on a regular basis such as files, books, office equipment, etc., and may infrequently require moving materials weighing up to 15 pounds. Manual dexterity and coordination are required less than 50% of the work period while operating equipment such as computer keyboard and standard office equipment.

HIPAA REQUIREMENTS: This position has access to Protected Health Information (PHI) in order to perform the functions of the job and employee shall apply the minimum necessary standard of HIPAA at all times. Staff are only to read the content of these records to the extent needed to accomplish the assigned task. PHI shall only be discussed on a need to know basis. Maintain strict confidentiality and respect the privacy of others

SUPERVISORY RESPONSIBILITIES: The Nurse Practitioner is responsible for providing guidance to Registered Nurses, Licensed Practical Nurses and Medical Assistants as needed.

SUPERVISION RECEIVED: This position is supervised by the Public Health Director.

Application Closing Date and Time: *Until filled. Obtain an employment application and complete job description from Human Resources, 450 N Buena Vista Burns, OR 97720; by phone at 541-573-8373; or by email at deanna.atwell@co.harney.or.us

Harney County is an AA/EEOE.