

Renewal Construction Permit Guide for Septic Systems

Items required to process your application:

1. Completed [application form](#) and fee:

Please make sure your application is complete. Incomplete applications will be returned.

2. [Land use compatibility statement](#):

Must be signed by your local county and/or city planning department.

3. [Statement of site status](#): To be signed by the property owner or applicant, certifying there have been no changes at the site since the original site evaluation was performed by the Department.

4. [Site development plan](#):

- You may use your original approved plan if nothing has changed.
- Refer to your Site Evaluation Report, as it shows the approved drainfield location, the approved area as described in your site evaluation report, and other construction details.
- Draw a site plan from actual measurements that shows the location of all buildings, roads, driveways, property lines, easements, springs, wells, lakes, ponds, rivers, streams, drainage areas and other physical features. Make sure you show the location of the septic tank, distribution box or drop boxes, and disposal lines.
- The person installing the septic system should use a transit or laser level to provide the following measurements: the elevations of the building sewer line, the inlet and outlet of the septic tank. and

the distribution box or drop boxes. Also include the number and length of the disposal trenches, and show the replacement/repair area.

5. [Other information](#): Please include your name, township, range, section, and tax lot or account number on all maps and drawings that you submit.

Mail or hand-deliver the application, fee, and attachments to:

Harney County Planning Department
360 N Alvord
Burns, OR 97720



Onsite Program

360 N. Alvord
Burns, Oregon 97720
541-573-8174 or 6655